



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

SCHEDULED

MEETING ATTACHMENTS (ID # 5106)

Meeting: 09/16/19 09:25 AM

Department: County Clerk

Category: Meeting Items

Prepared By: Paula Brumfield

Initiator: Paula Brumfield

Sponsors:

DOC ID: 5106

Meeting Attachments

ATTACHMENTS:

- CC SS Board ReAppt SNOOK (PDF)
- Kloppe Agreement - Fully Executed (PDF)
- Secure Offices Mem_ (PDF)
- Memo in support of secure office (PDF)



CHRISTIAN COUNTY COMMISSION

100 W Church Street, Room 100
Ozark, Missouri 65721
Phone: 417-582-4300 • Fax: 471-581-5924

Ralph Phillips
Presiding Commissioner

Hosea Bilyeu
Western Commissioner

Mike Robertson
Eastern Commissioner

September 16th, 2019

Robert Snook
269 Kansas Dr.
Ozark, MO 65721

Dear Robert,

The Christian County Commission wishes to confirm your re-appointment to the Christian County Senior Citizens Service Fund Board. Your term will expire September 16th, 2022.

We thank you for your willingness to serve on this board and we greatly appreciate you making Christian County a better place!

Sincerely,

Mike Robertson
Eastern Commissioner

Ralph Phillips
Presiding Commissioner

Hosea Bilyeu
Western Commissioner



An agreement is hereby entered into between CLIENT (hereinafter called the Client) and Kloppe Associates, including the following terms and conditions:

I. Kloppe Associates will conduct a comprehensive audit and analysis of the Client's telecommunications records and billings relating to the following:

All Wireline, Wireless and Telecom Related Services

Any items that appear in the client's furnished bills or areas of investigation that the client would like Kloppe Associates to exclude from our analysis must be identified by client in writing within 5 working days of client signature below.

Exclusions will be provided. Yes No

II. The Client will extend reasonable cooperation in the above, and appoints Kloppe Associates its agent in dealings with the telephone company(s). Kloppe Associates is authorized to immediately affect recovery of overpayments and relevant billing corrections. All relevant communications by the telephone company(s) will be referred to Kloppe Associates. Acceptance and implementation of any recommendations shall be at the Client's discretion. Client agrees to render decisions on Kloppe Associates recommendations within 45 days of their presentation. Recommendations implemented within two years from date of formal report are subject to terms of this agreement.

III. The Client shall pay Kloppe Associates a fee for these services only contingent upon Kloppe Associates finding savings for the Client. Savings are defined to include refunds and credits received by the Client and reductions in the Client's billed telephone expenses. Any fee becomes due only as savings are realized, on a monthly basis. The amount coming due each month shall not exceed 50% of the savings and recoveries realized by the Client that month.

Should there be any installation, penalty, and/or other one-time charges associated with the Client's acceptance and implementation of a Kloppe Associates recommendation, no savings will be assumed relative to that item until said charge has been completely offset by the billing reduction.

IV. Any fee payable to Kloppe Associates shall be calculated as follows:

- A. 50% of all recoveries of past payments received by the Client; plus, *We get a credit for any thing we find overpaid they would get 1/2.*
- B. 50% of billing reductions accruing to the Client as a result of Kloppe Associates activities - billing corrections, equipment or service changes, administrative changes - for 12 months following implementation of such changes resulting in savings.
- C. If Client requests additional analyses or consulting activities outside the scope of this agreement, additional fees will be invoiced separately.

ACCEPTED: For CLIENT

For Kloppe Associates, LLC

** Please see signature page* _____ Date _____

Janice Kloppe

Date *9/25/19*


Kloppe Associates
1745 Swan Cave Road
Chadwick, MO 65629

www.KloppeAssociates.com


Phone (417) 278-3535
FAX (417) 429-4960

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and affixed their seals this 10th day of September, 2019 at Christian County, Missouri.

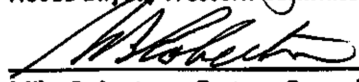
DATED: 9/25/2019


Ralph Phillips, Presiding Commissioner

DATED: 9-23-19


Hosea Bilyeu, Western Commissioner

DATED: 09-24-2019


Mike Robertson, Eastern Commissioner

Attested By:


Kay Brown, Christian County Clerk




Auditor Certification:

I certify that the expenditure contemplated by this document is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance of anticipated revenue appropriated for payment of same.


Amy Dent, Christian County Auditor

APPROVED AS TO FORM:


John W. Hobsley, Attorney at Law
801 St. Louis Street 20th Floor
Springfield, MO 65806
Phone: 417-866-7777
Fax: 417-866-1752

To: County Commission

From: Amy Fite, Prosecuting Attorney

Date: 8/21/2019

Re: Need for secured office

The Prosecuting Attorney's Office maintains thousands of files that contain confidential information. The Prosecuting Attorney's Office has retention requirements for this information. Case files, other information and evidence maintained in this office includes but is not limited to:

Names of adult and child victims of sexual and domestic violence.

Names, addresses, dates of birth and social security numbers of child victims.

Names and addresses of victims and witnesses or types of crimes.

Personal identifying information for defendants, victims and witness such as social security numbers and dates of birth.

Search warrants

Investigative Subpoenas

Information regarding ongoing investigations

Information for cases where charges were sought and not filed.

Information for cases where charges were filed and later dismissed through a nolle pros.

Forensic interviews of children who have been victims and/or witnesses to sexual violence, domestic violence or other violent crimes.

Child sexual abuse material (also referred to as Child Pornography)

Videos and images that may not include a child but are pornographic in nature

Medical records of victims

Photographs of injuries to victims please note this can include images of a victim's genitals, breasts, or buttocks.

911 calls

Dash cams

DOR Records

Recorded interviews of defendants

Police reports – including investigative reports

Division of Social Services Records

Criminal histories (NCIC and MULES)

Probation violation reports

Information on victims/witnesses participating in the SAFE at HOME program

Addresses, phone numbers and emergency contact for employees in this office

Autopsy reports

Autopsy photographs

Personnel files

The list above while not exhaustive is illustrative of the confidential and sensitive material that is housed in the Prosecuting Attorney's Office.

We have an obligation to the citizens we serve to have protocols that protect and secure this information.

The vast majority of the information in our office is considered a closed record and/or confidential material and is not subject to release to the public.

Examples of statutes that support the confidential nature of the information and rights of victims and witnesses to reasonable protection:

610.100 RSMo (closed records with some exceptions include – arrest reports, investigative reports, mobile video recordings)

610.105 RSMo (closed – cases that have been nulled, where a defendant received an SIS and completed probation)

610.115 RSMo – a person who knowingly violates any provision of section 610.100, 610.105, 610.106, Or 610.120 is guilty of a class A misdemeanor.

610.150 RSMo – 911 calls are inaccessible to the general public.

610.205 RSMo – certain crime scene photographs and video recordings are closed records

576.050.2 RSMo– A person commits the offense of misuse of official information if he or she recklessly obtains or discloses information from the Missouri uniform law enforcement system (MULES) or the National Criminal Information Center System (NCIC), or any other criminal justice information sharing

system that contains individually identifiable information for private or personal use, or for a purpose other than in connection with their official duties and performance of their job.

566.226 RSMo – “.. any information contained in any court record, whether written or published on the internet, that could be used to identify or locate any victim of sexual assault, domestic assault, stalking, rape in the first degree or second degree, or forcible rape shall be closed and redacted from such record prior to disclosure to the public. Identifying information shall include the name, home or temporary address, telephone number, Social Security number or physical characteristics.”

Section 32.1(6) of Art. I of the Missouri Constitution provides a victim with “the right to reasonable protection from the defendant or any person acting on behalf of the defendant

595.209.1(9) RSMo provides for victims and witnesses, the right to reasonable protection from the defendant or any person acting on behalf of the defendant from harm and threats of harm arising out of their cooperation with law enforcement and prosecution efforts

210.150 RSMo – provides in part that - all DSS records are confidential and are released to our office based on our need to have the information to carry out our responsibility under the law to protect children from abuse or neglect. It is a class A misdemeanor to knowingly permit or encourage unauthorized dissemination of the information.

Child Advocacy Center records are confidential and are released in accordance with Chapter 210, Revised Statutes of Missouri.

The Prosecuting Attorney as a multidisciplinary team member can receive copies of the forensic interviews of children pursuant to 510.035 RSMo these shall not be copied or distributed to any person or entity unless in accordance with supreme court rule 25.03.

The above is not an exhaustive list of statutes but hopefully adequately

To: County Commission

From: Amy Fite, Prosecuting Attorney

Date: 8/23/2019

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Names, addresses, dates of birth and social security numbers of child victims.

Names and addresses of victims and witnesses of all types of crimes.

Personal identifying information for defendants, victims and witness such as social security numbers and dates of birth.

Search warrants

Investigative Subpoenas

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Evidence may be held by our office – examples include controlled substances and firearms.

Autopsy photographs

Personnel files

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We have an obligation to those we serve to have protocols that protect and secure this information.

The vast majority of the information in our office is considered a closed record and/or confidential material and is not subject to release to the public. Therefore, protocols are needed to ensure that this information and material cannot be assessed by anyone other than member of the Prosecuting Attorney's Office.

Examples of statutes that support the confidential nature of the information and rights of victims and witnesses to reasonable protection:

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The above is not an exhaustive list of statutes but hopefully adequately demonstrates the confidential nature of the material and information in the Prosecuting Attorney’s Office and the obligation to keep the material and information secure.

/ajf